



HOPEWELL VALLEY YMCA

EMPLOYMENT APPLICATION

DATE: _____

PERSONAL INFORMATION

Name _____

Address _____ Telephone No. _____

Are you at least 18 years of age? Yes No

Are you related to or reside with anyone in our employ? _____

If so, give name and department _____

EMPLOYMENT DESIRED

JOB STATUS DESIRED

Position _____ Full time Part time

Date Available _____ Hours Available Temporary Seasonal

If hired, will you be able to provide evidence that you are legally permitted to work in the U.S.? Yes No

Have you ever been employed by YMCA? _____ When _____ Where _____

Position _____ Have you ever participated in the YMCA Retirement Plan? Yes No

Have you lived outside the state of NJ within the past five years? _____

EDUCATION/RELEVANT EXPERIENCE

	Name and Location of School	Number Years Attended	Degree Attained
High School			
College			
Relevant skills, experience, or training			
Professional Certifications	Expiration date: CPR _____ FIRST AID _____ LIFEGUARD _____ OTHER _____		

EQUAL OPPORTUNITY

The Hopewell Valley YMCA considers all applicants for employment without regard to race, color, religion, sex, national origin, age, physical or mental disability, or status as Vietnam-era or special disabled veteran or other protected classification and in accordance with applicable laws.

PREVIOUS EMPLOYMENT (List 4 previous positions beginning with most recent employer)

1)	Company Name	Dates of Employment		Duties Performed
	Address			
	Telephone Number	Rate of Pay		
	Job Title	Starting	Final	
	Reason for Leaving			
	Supervisor			

2)	Company Name	Dates of Employment		Duties Performed
	Address			
	Telephone Number	Rate of Pay		
	Job Title	Starting	Final	
	Reason for Leaving			
	Supervisor			

3)	Company Name	Dates of Employment		Duties Performed
	Address			
	Telephone Number	Rate of Pay		
	Job Title	Starting	Final	
	Reason for Leaving			
	Supervisor			

4)	Company Name	Dates of Employment		Duties Performed
	Address			
	Telephone Number	Rate of Pay		
	Job Title	Starting	Final	
	Reason for Leaving			
	Supervisor			

May we contact the employers listed above? Yes No; If no, indicate by number which one (s) you do not wish us to contact and why. (An offer of employment is contingent on checking references with all prior employers) _____

Personal References (not related to applicant)

Applicants are advised that the YMCA intends to conduct a background investigation and to contact any or all references listed on application.

Name and Occupation	Address	Phone number

Have you ever been convicted of a felony? * Yes No

If yes, under what name were you convicted, what was the nature of the offence, when, where and disposition?

* A conviction record will not necessarily be a bar to employment. This information will be used only for job-related purposes and only to the extent permitted applicable by law.

AUTHORIZATIONS:

I understand and agree that any employment I might obtain with the YMCA shall be on an “at-will” basis, meaning that either I or the YMCA may terminate the employment relationship at anytime, for any reason or no reason, and with or without notice, without incurring any obligation or liability, that this agreement supersedes any and all prior agreements or representations made between me and the YMCA, and this agreement may only be modified in writing and signed by the CEO and that specifically refers to this Agreement. I further state that all of the information contained in this application is true and correct, and expressly authorize the investigation of statements or answers to questions contained in this application. I understand and agree that any misrepresentation or omission of facts in this application shall be grounds for rejecting the application or, if discovered after hiring, may result in immediate dismissal.

I understand that any offer of employment is conditioned upon my successful completion of a pre-employment drug test. I will further submit state criminal and child abuse records as required.

Signature _____ **Date** _____

Our Mission:

The Hopewell Valley YMCA is a charitable organization dedicated to building a healthy spirit, mind and body through programs which promote good health, strong families, youth leadership and community development. YMCA’s are open to men, women and children of all ages, abilities, races and religions.

Our Values:

We value the principles of the YMCA’s Christian heritage in programs that nurture children, strengthen families, build strong communities and develop healthy spirits, minds, and bodies for all.

- Caring:** *To be sensitive, understanding and responsive to the well-being of self and others.*
- Honesty:** *To be truthful, trustworthy, sincere and fair in word and action.*
- Respect:** *To value the worth of person and property. Treating others as you would have them treat you.*
- Responsibility:** *To recognize, accept and fulfill the obligation to contribute to a better society.*

